St Maries Ambulance

Send application & resume to St. Maries Ambulance, ATT: City Clerk Kriss Gibson, 602 College Ave., St. Maries, ID 83861

Position : EMS Office/Assistant

Requirements for job: must be ILS certified

36 hours on call day shift for the week

24 hours for office work which include

* learn and assist billing and processing claims
* writing grants, coding and reports
* cleaning and laundry and the upkeep of the ambulance shed
* restocking of equipment and supplies used on ambulances
* finding and scheduling continuing education

Kriss Gibson/City Clerk

602 College Ave.

St. Maries, ID  83861

[Kgibson@cityofstmaries.org](mailto:Kgibson@cityofstmaries.org)

(208) 245-2577 Office

(208) 245-6579 Fax