



## KOOTENAI COUNTY FIRE MODEL PROCEDURE

### SECTION 2 – CHIEF 100

Adopted December 12, 2013

Revised/Adopted November 8, 2019

---

#### 1.0 PURPOSE

- 1.1 This model procedure is endorsed by the Kootenai County Fire Chiefs Association as a template for planning and training for all fire departments and districts in Kootenai County.
- 1.2 The purpose of this model procedure is providing a mechanism with Central Dispatch to efficiently dispatch additional chief officers to a major incident upon request from the Incident Commander.

#### 2.0 REFERENCES

- 2.1 None

#### 3.0 DEFINITIONS

- 3.1 “Chief 100” – “Chief 100” is normally a resource comprised of two (2) Chief Officers that will respond to a location as requested for use as directed by the IC.

#### 4.0 MODEL PROCEDURE

- 4.1 When deemed necessary by the Incident Command (IC) or other Chief Officer a request can be made for additional Chief Officers.
- 4.2 The IC or designee will contact Central Dispatch and request “Chief 100.”
- 4.3 Central Dispatch will initiate an alpha page to the list of Chief Officers:
  - 4.3.1 Identify the request as a “Chief 100” response.
  - 4.3.2 The location of the incident
  - 4.3.3 Type of Incident
  - 4.3.4 Tactical talk group

4.4 The request to Central Dispatch will result in a page being sent to those Fire Chiefs, Deputy Chief, and Division Chief, etc. that have agreed (volunteered) to make themselves available to respond to an incident to support the command post or incident management responsibility as required by the IC.

4.4.1 The responding Chief Officers will communicate with each other and ideally the two (2) closest chief officers will respond.

4.5 Emergency Operations Center (EOC) Support

4.5.1 The Kootenai County EOC Manager will contact Central Dispatch and request “Chief 100.”

4.5.2 The EOC Manager will specify the number of Chief Officers required and the position they are being requested to be filled (i.e. Public Information Officer).

4.5.3 The reporting Chief Officers will communicate with other and identify amongst themselves who will fill the request.

## **5.0 RESPONSIBILITY**

5.1 Participating Chief Officers are responsible to maintain accurate information with Central Dispatch related to participation and contact information.

5.2 The list of participating agencies include:

5.2.1 City of Coeur d’Alene

5.2.2 Northern Lakes Fire District

5.2.3 Hauser Lake Fire District

5.2.4 Timberlake Fire District

5.2.5 Kootenai County Fire & Rescue

5.2.6 Mica Kidd Island Fire District

5.2.7 Spirit Lake Fire District

5.2.8 East Side Fire District

5.2.9 Worley Fire District

5.2.10 Kootenai County Emergency Medical Services